

**WORK EXPERIENCE****Director – Family & Community Health (FCH) Division, City of Milwaukee Health Department, Milwaukee, WI 04/14 – present****Interim Director - 03/12 – 04/14**

- Plan and develop overall strategy in terms of FCH objectives and goals, budgeting, intra-divisional synergies and cooperation to ensure balanced and adequate programs, and formulate progressive programs designed to meet changing needs of the community.
- Develop and oversee contracts and subcontracts in the area of FCH programming, including negotiating terms, drafting documents, authorizing payments, and monitoring overall performance of contractors and subcontractors.
- Evaluate, plan and develop standards for FCH program measurement using existing and new resources and methods.
- Direct research and evaluation activities including an analysis of service impact on target populations, data collection, comparative analysis of various interventions, and surveillance of family and community health indicators, such as infant mortality.
- Hire, train, support, supervise and evaluate staff responsible for new and innovative community interventions and FCH strategies.
- Guide and mentor Division Managers and other Managers and Supervisors.
- Participate as a member of the Executive Leadership Team, working with and advising the Commissioner of Health, Mayor's Office and other elected officials.
- Develop and maintain collaborative relationships with other city departments, state and federal regulatory and funding agencies, medical providers, community-based organizations, advocacy agencies, and academic institutions to coordinate and consult on comprehensive city-wide efforts.
- Act as spokesperson for all FCH Health programs to the media, and as guest lecturer at local universities and colleges.
- Prepare talking points, presentations, and ad-hoc reports as needed by the Health Commissioner, Health Operations Administrator, Mayor, and Common Council.

**Operations Manager – Family & Community Health (FCH) Division, Milwaukee Health Department, Milwaukee, WI 10/11 – 03/12**

- Developed, implemented, and managed evidence-based programs primarily related to the health and wellbeing of infants, children, adolescents, men, women and families.
- Supported the FCH Director by overseeing specific FCH program areas, including, Men's Health, Breast Cancer and Cervical Cancer Screening Program, Teen Pregnancy Prevention, Community Healthcare Access Program, and the Women's Infants and Children's Supplemental Nutrition Program.
- Worked to streamline and improve across-the-board internal FCH processes.
- Represented the Milwaukee Health Department in area coalitions and networks.

**Health Project Assistant – Fetal and Infant Mortality Review (FIMR), Milwaukee Health Department, Milwaukee, WI, 05/07 – 10/11**

- Represented Milwaukee FIMR on a variety of multidisciplinary committees related to improving maternal and infant health, along with improving birth outcomes.
- Collaborated with private, governmental, and non-profit organizations on implementing evidence based methods and strategies to improve maternal and infant health.
- Abstracted relevant case data from sources including; medical records, social service notes, death scene investigation reports, etc.
- Created databases.
- Entered data into spreadsheets and databases.
- Prepared case summaries for quarterly Case Review Team meetings.

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- Facilitated multidisciplinary Case Review Team meetings.
- Developed written and web-based materials to educate professionals and community members on issues related to infant mortality and local statistics in infant mortality.
- Served as Vaccine Supply Coordinator in mass prophylaxis clinics as needed to address infectious disease events.

### **Recovery Support Coordinator, St. Charles Youth and Family Services, Milwaukee, WI, 12/05-05/07**

- Case managed 20-25 culturally diverse clients with alcohol and/or other drug addictions who were seeking voluntary treatment.
- Developed drug and alcohol addiction treatment care plans for client, based on an assessment of the client's needs and strengths.
- Identified community resources for clients, including job coaching, parenting assistance, counseling, medical care, housing, transportation, and living skills coaching.

### **Public Health Educator, US Peace Corps, Kenya, East Africa, 09/03-09/05**

- Assessed community needs by meeting with community members and local leaders.
- Collaborated with government and non-governmental organizations resulting in over 2000 people receiving HIV/AIDS awareness and prevention education.
- Developed curriculum for a four-day, 8 hr/day, Volunteer Community AIDS Educator training.
- Supervised Volunteer Community AIDS Educators to ensure correct delivery of HIV/AIDS information and proper spending of government grant money.
- Created and facilitated numerous HIV/AIDS and Public Health Education seminars and classes to address various groups, such as, churches, schools, community groups, government officials, town hall meetings, and local health care workers.
- Counseled families on living with HIV, through home visits and providing culturally competent resources.
- Advised a 15 member grass-roots women's group in budget and program development and quarterly action planning.

### **EDUCATION, TRAINING, & CERTIFICATION**

- Master of Public Health, Medical College of Wisconsin, Milwaukee, WI, 05/10
- Certified in Public Health (CPH) by The National Board of Public Health Examiners, 2010
- BS, Psychology, University of Wisconsin, La Crosse, WI, 12/02

### **MEMBERSHIPS**

- City MatCH, Board Member
- Wisconsin Public Health Association
- Delta Omega Honorary Society in Public Health