The application deadline for the UW-Madison Master of Public Health Program is February 1. All application materials must be received on or before this date in order to receive full consideration.

The UW-Madison Master of Public Health Program complies with all federal and state laws and University policies including Affirmative Action and Equal Opportunity. University policy statements may be found at http://www.wisc.edu/wiscinfo/policy. University of Wisconsin-Madison policy both conforms with and strongly supports applicable federal and state laws that forbid discrimination on the basis of sex, disability, religion, age, national origin, sexual orientation, or veteran’s status with regard to treatment of students in educational programs or activities that the university sponsors.

If, after reading through the enclosed materials and reviewing our website, you have further questions about the program, contact the Master of Public Health Program, by phone at 608-263-4889 or by email at mph@mailplus.wisc.edu.

A. Eligibility Requirements
As you begin the application process for the UW-Madison Master of Public Health Program, make sure that you are eligible to apply by carefully reviewing the eligibility requirements available on our website. If you meet all the requirements, we welcome your application.

Eligible applicants will have met the following requirements:

- A baccalaureate degree (B.A. or B.S.) from a regionally accredited U.S. institution or concurrent enrollment in a graduate or professional degree program is required. International applicants must have a degree comparable to a regionally accredited U.S. bachelor’s degree, with a strong academic performance comparable to a “B” grade point average or above. An undergraduate (or undergraduate equivalent) GPA of 3.0 or higher is expected.

- Public health-related experience is highly recommended (this includes, but is not limited to, working in social service agencies, public health departments, volunteer organizations, and health care organizations that do not focus solely on patient care. Clinical care alone does not constitute public health experience).

- Successful completion of one semester of college level mathematics such as algebra (equivalent to UW-Madison, MATH 112) or statistics (STATS 201) and one semester of science is required. The science course can be from the areas of biology, nutritional science, chemistry, physics, etc.

- Applicants who are not enrolled in another UW graduate degree program or who have not earned a masters or doctoral degree from an accredited U.S. institution must submit test scores from the Graduate Record Exam (GRE) taken within the past 5 years. Scores must be sent to the University of Wisconsin (institution code: 1846) from the Educational Testing Service (ETS). Students who have earned a masters or doctoral degree from an accredited U.S. institution or who are currently enrolled in a UW graduate degree program are exempt from this requirement. Students who have applied to another professional degree program, but have not taken the GRE, may instead submit scores from another professional entrance exam, such as the LSAT, DAT, MCAT, etc., in lieu of the GRE score.

- Applicants whose native language is not English, or whose undergraduate instruction was not in English, must provide official scores from the Test of English as a Foreign Language (TOEFL) Exam taken within the last 5 years. A minimum TOEFL score of 250 on the computer-based test, 600 on the paper-based test or 100 on the internet-based test is required to demonstrate English language proficiency. Alternatives to the TOEFL are the International English Language Testing System (IELTS) and the Michigan English Language Assessment Battery (MELAB). For up to date information on these English proficiency tests, visit TOEFL (http://www.toefl.org), IELTS (http://www.ielts.org) or MELAB (http://www.lsa.umich.edu/eli/melab.htm). All standardized test scores must be sent directly to the University of Wisconsin (institution code: 1846) from the Educational Testing Service (ETS).

B. Application Overview
Everyone interested in applying is strongly encouraged to review the Master of Public Health Program website for the most current information about the program. Questions about the application process
can be sent to the MPH Program at mph@mailplus.wisc.edu. Incomplete applications will not be reviewed. A completed application will consist of the following:

<table>
<thead>
<tr>
<th>All materials must be sent by mail directly to the Health Professions Program Office.</th>
</tr>
</thead>
<tbody>
<tr>
<td>▪ Master of Public Health Application (Includes Application, Record of Residence Form, and Survey of Applicants Form)</td>
</tr>
<tr>
<td>▪ Personal Statement</td>
</tr>
<tr>
<td>▪ Resume</td>
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<tr>
<td>▪ Three Letters of Recommendation including Instructions for Letter Writers Waiver Forms</td>
</tr>
<tr>
<td>▪ Official Standardized Test Scores**</td>
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<tr>
<td>▪ Official TOEFL Score Report** (International Applicants Only)</td>
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<tr>
<td>▪ Official Transcripts*</td>
</tr>
<tr>
<td>▪ Official NACES Member Credential Evaluation Report* (International Applicants Only)</td>
</tr>
<tr>
<td>▪ $56 Application Fee (Check or Money Order Only)</td>
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</tbody>
</table>

* Transcripts must be issued directly from the college/university you attended and include an official seal/stamp and official signature. Students who are applying to or are currently enrolled in a UW graduate or professional degree program may request that copies of their transcripts be sent from their home departments to the Health Professions Program Office. International academic records must be in the original language accompanied by an official English translation. In addition, all international applicants must have their transcripts evaluated by a NACES member credential evaluation service. Official evaluations must be sent to the Health Professions Program Office.

** Use institution code 1846. A department code is not needed. Use institution code 1846 when requesting scores be sent; this will ensure that the results are reported to the University of Wisconsin-Madison. It is not necessary to submit paper or unofficial results.

Application materials should be sent to the following address:
Admissions and Student Services for SMPH Health Professions Programs
1140C Medical Sciences Center
1300 University Avenue
Madison, WI 53706

C. Software Requirements & Directions for Completing the Fill-In Application Form

Software Requirements
To view, complete and print fill-in PDF forms you will need the freely available Adobe Reader software installed on your computer. Some versions of the Acrobat software will allow you to save the information you have entered on the form, other versions do not. You may want to test your software and plan accordingly if you are not able to save the text you have entered. The most recent version of Adobe Reader, currently version 8.1, is strongly recommended and is available to download at:
http://www.adobe.com/products/acrobat/readstep2.html

Opening the Form
Your web browser may be configured with an Adobe Reader plug-in to automatically open the file within your browser's window upon download. To download the file directly to disk, right click on the Results Page form title link then select “Save Target/Link As…” from the menu. Use Adobe Reader to open the file.

Completing the Form
When positioning the cursor on a fill-in area or element, the cursor will change appearance. The I-beam pointer allows you to type text. The hand pointer allows you to select a check box or radio button. Enter the appropriate data in each box or field. To move from one field to the next, press the Tab key. You can also use your cursor to move from field to field. Place your cursor in the field you want to fill in, then left-click. Some fields limit the maximum number of characters you can enter and may automatically advance to the next field. If the space provided in the field is not of sufficient length, please abbreviate
to the best of your ability. For additional help with fill-in forms, see the Adobe Reader's online help information.

Printing the Form
Please check to be sure that all fields of the application have been completed to your satisfaction. Upon reaching the final page of the application, you will notice a “Print Application” button. After you have thoroughly reviewed your application, you may click this button to print your application form.

Please read the instructions below as you fill out your Master of Public Health application materials.

D. Master of Public Health Application Form Instructions

1. **Name**: Please provide your last, first, and middle name as you want it to appear on your official university records. If you are sending any application materials under different names, it is essential that you include the other name(s) in the space designated “Former” (including names used on other academic records; your maiden name; etc.).

2. **U.S. Social Security Number**: Disclosure of your social security number is voluntary, but we encourage you to provide it. Your social security number is required before any stipends can be paid. International applicants who do not have a social security number should leave this space blank.

3. **Date of Birth**: Please enter month/day/year of the date you were born.

4. **Place of Birth**: Please enter the City, State, & Country where you were born.

5. **Check Gender**.

6. **Veteran's Status**: Check “Yes” if you are a veteran of the U.S. Armed Forces.

7. **Citizenship**: Non-U.S. citizens, please provide the name of your country of citizenship (7a.). Indicate Visa Type (7b.) if applicable.

8. **Loans or Work-Study**: Domestic students who check “yes” automatically receive information from the UW-Madison Office of Student Financial Services. **International students are not eligible to receive federal financial aid assistance**.

9. **Term/Year of Enrollment**: Indicate the term and year (Fall/Summer) in which you plan to begin your MPH program.

10. **Anticipated Enrollment Status**: The Master of Public Health Program enrolls full time and part time students. Should you be admitted, please indicate whether you plan to enroll full time or part time.

11. **Other UW Enrollment**: Students should indicate whether they are applying to or currently enrolled in another UW degree program.

12. **UW Campus ID**: If you applied to or were previously enrolled at UW-Madison, please provide your 10 digit Campus ID number.

13. **Race/Ethnicity**: Please check all categories that apply or the categories of the race/ethnicity that you identify with the most. These categories are defined by the U.S. Department of Education in connection with civil-rights legislation and enforcement. If left blank, the ethnic designation will be “blank” in the University of Wisconsin-Madison records. We understand that these categories are under review by the U.S. Department of Education and that the categories listed here may not reflect your “true” heritage. We do, however, encourage you to designate the category that best describes your ethnicity.
14. **Mailing Address:** List your complete mailing address including street address, apartment/suite number, city, state, and zip. Also provide your day and evening telephone numbers. Dates for which this address is effective should also be indicated. The MPH Program Office will send all official correspondence to your current mailing address. Should the dates of your current mailing address expire, communication will be sent to your permanent address.

15. **Permanent Address:** List your complete permanent address including street address, apartment/suite number, city, state, and zip. Also provide your day and evening telephone numbers. Dates for which this address is effective should also be indicated.

16. **Email Address:** List the email address to which you would like to have announcements and general information sent.

17. **Standardized Test Scores:** Applicants who are not enrolled in another UW graduate degree program or who have not earned an advanced degree from an accredited U.S. institution must submit test scores from the Graduate Record Exam (GRE) or other professional entrance exam taken within the past 5 years. Applicants who took a professional entrance exam not listed in 17 should indicate the test name in 17a. The date the GRE or other professional entrance exam was taken should be indicated in 17b.

Official test scores must be sent to the University of Wisconsin (institution code: 1846) from the Educational Testing Service (ETS). Official scores must be sent by ETS directly to the University, your application is not complete until official scores are received. Please plan to take the exam early enough so that scores may be reported prior to the application deadline.

Students who have earned an advanced degree from an accredited U.S. institution or who are currently enrolled in a UW graduate degree program are exempt from this requirement. If you are exempt from the GRE requirement, the advanced degree which exempts you must be listed in item 19. Education. Your official transcripts must show this degree.

18. **TOEFL:** Applicants whose native language is not English, or whose undergraduate instruction was not in English, must provide official scores from the Test of English as a Foreign Language (TOEFL) taken within the last 5 years. A minimum TOEFL score of 250 on the computer-based test, 600 on the paper-based test or 100 on the internet-based test is required to demonstrate English language proficiency. TOEFL scores must be sent directly to the University of Wisconsin (institution code: 1846) from the Educational Testing Service (ETS). Alternatives to the TOEFL are the International English Language Testing System (IELTS) and the Michigan English Language Assessment Battery (MELAB). For up to date information on these English proficiency tests, visit TOEFL (http://www.toefl.org), IELTS (http://www.ielts.org) or MELAB (http://www.lsa.umich.edu/eli/melab.htm). All standardized test scores must be sent directly to the University of Wisconsin (institution code: 1846) from the Educational Testing Service (ETS). If you have taken the TOEFL or other English language proficiency test, please indicate the date you took the exam on the application form. Official scores must be sent by ETS to the University, your application is not complete until official scores are received. Please plan to take the exam early enough so that scores may be reported prior to the application deadline.

19. **Education:** Indicate all post-secondary institutions attended including summer sessions and study-abroad programs. Official transcripts from each institution should be sent to the Health Professions Program Office.
20. **Letters of Recommendation**: List the names and titles of the three individuals who will be submitting letters of recommendation on your behalf. Each letter writer must be provided with a signed copy of the *Instructions for Letter Writers Waiver Form* as this form should be enclosed with your letter of recommendation.

21. **Signature and Date**: The application must be signed and dated before it can be submitted.

**E. Registrar's Record of Residence Form**
All applicants must complete this portion of the application form as it will be used by the Registrar’s Office to determine residency for tuition purposes. It is the responsibility of the applicant to register correctly as a resident or nonresident under Wisconsin law. Residence for tuition purposes is determined by Section 36.27(2) of the Wisconsin Statutes. For further information, contact the Office of the Registrar, Residence for Tuition, 21 North Park Street, Suite 7200S, Madison, WI 53715, (608) 262-1355 or email res4tuition@em.wisc.edu.

**F. Survey of Applicants**
The Survey of Applicants Form assists the MPH Program Office in course planning and developing future outreach efforts. Please complete each section as indicated.

**H. Personal Statement**
A personal statement, **limited to one page (single-spaced)**, should address the applicant’s prior public health experience, reasons for pursuing an MPH, and future public health goals.

Applicants are encouraged to comment on any or all of the following: plans that the applicant has to use their education and training in public health; the needs and/or challenges the applicant perceives as important in the field of public health; and any personal qualities, characteristics, and skills the applicant believes will enable him or her to be successful as a public health practitioner or add to the diversity of the educational experience.

**I. Resume**
Your resume should include contact information, education, employment, honors/awards, publications, memberships, etc.

**J. Letters of Recommendation**
Three letters of recommendation which focus on the applicant’s job performance accomplishments in the field of public health or potential for success in academic public health are required. All letters of recommendation must be on official letterhead and mailed to the Health Professions Program Office in a **sealed envelope with the recommender’s signature across the envelope flap**. Enclosed with each letter of recommendation should be a signed copy of the *Instructions for Letter Writers Waiver Form*. Letters prepared for other academic or professional programs are strongly discouraged. Letters of recommendation should be less than one year old. Letters of recommendation submitted electronically will not be accepted.

Under the Family Education Rights and Privacy Act of 1974 (Buckley Amendment), the candidate is entitled to review this letter of recommendation or to waive his/her right to access. If the candidate does not waive his/her right to review the letter and requests access, we will provide him/her with a copy if requested. The applicant’s decision to waive his/her right to access does not impact the Admissions Committee decision.

**K. Standardized Test Scores**
Applicants who are not enrolled in another UW graduate degree program or who have not earned an advanced degree from an accredited U.S. institution must submit test scores from the Graduate Record Exam (GRE) or other professional entrance exam taken within the past 5 years. Official test scores must be sent to the University of Wisconsin (institution code: 1846) from the Educational Testing Service (ETS). Official scores must be sent by ETS directly to the University, your application is not complete until official scores are received. Please plan to take the exam early enough so that scores may be reported.
prior to the application deadline. Students who have earned an advanced degree from an accredited U.S. institution or who are currently enrolled in a UW graduate degree program are exempt from this requirement. If you are exempt from the GRE requirement, your official transcripts must indicate your advanced degree. Students who have applied to another professional degree program, but have not taken the GRE, may instead submit scores from another professional entrance exam, such as the LSAT, DAT, MCAT, etc., in lieu of the GRE score.

L. TOEFL Score
Applicants whose native language is not English, or whose undergraduate instruction was not in English, must provide official scores from the Test of English as a Foreign Language (TOEFL) taken within the last 5 years. A minimum TOEFL score of 250 on the computer-based test, 600 on the paper-based test or 100 on the internet-based test is required to demonstrate English language proficiency. TOEFL scores must be sent directly to the University of Wisconsin (institution code: 1846) from the Educational Testing Service (ETS). Alternatives to the TOEFL are the International English Language Testing System (IELTS) and the Michigan English Language Assessment Battery (MELAB). For up to date information on these English proficiency tests, visit TOEFL (http://www.toefl.org), IELTS (http://www.ielts.org) or MELAB (http://www.lsa.umich.edu/eli/melab.htm). All standardized test scores must be sent directly to the University of Wisconsin (institution code: 1846) from the Educational Testing Service (ETS). Please plan to take the exam early enough so that scores may be reported prior to the application deadline.

M. Transcripts
Official transcripts from all college and graduate work must be submitted. Applicants who are applying to or are currently enrolled in a UW-Madison graduate or professional degree program may request that transcript copies be submitted from their home department to the Health Professions Program Office for the purposes of their MPH application. Foreign-educated applicants must submit their International academic records in the original language accompanied by an official English language translation. Foreign-educated applicants must also submit a NACES member evaluation of their transcripts. Competitive applicants will have a GPA of 3.0 or higher.

International applicants must submit official transcripts to a NACES member for credential evaluation and determination of US equivalencies. An official evaluation report from a NACES member organization must also be received for the application to be considered complete. Your NACES evaluation should be sent directly to the Health Professions Program Office. For more information on NACES, visit: http://www.naces.org

O. Application Fee
A non-refundable fee of $56 payable to UW-Madison by check or money order drawn on a US bank is required. If you: a) are currently a UW graduate student b) have enrolled in graduate studies at UW-Madison in the last 5 years or c) have applied for graduate studies in more than one area at UW-Madison and have already paid a $56 application fee to the UW-Madison Graduate School or other UW-Madison professional school, you do not need to pay the application fee. Electronic payment of the $56 fee is not possible at this time.

P. Additional Resources

Master of Public Health Program
Department of Population Health Sciences
610 North Walnut Street
Madison, WI 53726
Phone: (608) 263-4889
Fax: (608) 263-2820
http://www.pophealth.wisc.edu/MPH/

Admissions and Student Services Office for SMPH Health Professions Programs
1140C Medical Sciences Center
1300 University Avenue
Madison, WI 53706
Phone: (608) 263-6800
Fax: (608) 263-6434
Thank you for submitting a timely and complete application. 
Best wishes to you in your future education.

Master of Public Health
Admissions Committee