

**Dane County UW Extension
Community Food System Internship**

Position Title: Community Food System Intern

Office Location: Dane Co UW Extension, 5201 Fen Oak Dr., Madison WI 53718

Position Purpose: To assist Dane County UW-Extension staff in activities related to building a diverse and inclusive community food system that is economically viable, environmentally sound and socially just for all Dane County residents.

Responsibilities:

- Create and manage content on the Dane County Community Food System blog, Dane County Food Coalition website, and the Institutional Food Market Coalition (IFM) website
- Help organize and host Dane County Food Coalition meetings
- Write local food newsletters (print and electronic) for the IFM program
- General program management (database updates, respond to email and calls)
- Assist with planning of 2013 Food Day
- Other activities related to community food system work

Qualifications:

- Experience in some aspect of food system work
- Degree in related field (urban planning, journalism, horticulture, environmental studies, etc.)
- Excellent written and verbal communication skills
- Demonstrated writing ability
- Must be self-directed and willing to work independently

Position start date: This can be flexible, but early June is ideal. Hours and days worked are also negotiable, with between 10 and 20 hours per week anticipated. Some work may be completed remotely.

While this is a non-paid position, you will gain valuable food system experience, the opportunity to develop written content for print and the web, attend food system meetings, and gain an understanding of how food systems are a part of Extension and the local government.

To apply: Email cover letter, resume, and a short writing sample to Carrie Edgar at edgar@countyofdane.com by 6/7/13

Equal Opportunity: As an affirmative action employer, UW-Extension provides equal opportunity in programs and employment. UW-Extension does not discriminate on the basis of age, race, creed, color, disability, sex, sexual orientation, national origin, ancestry, marital status, arrest record or non-program related conviction record. Employment is contingent upon establishment of identity and verification of employment eligibility as required by the Immigration Reform & Control Act of 1986.